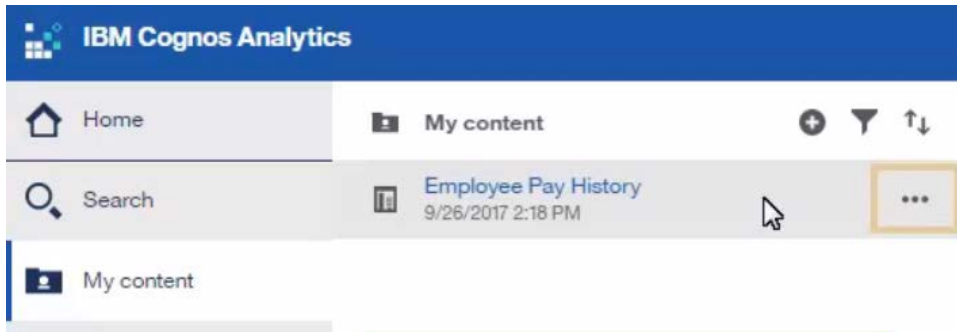
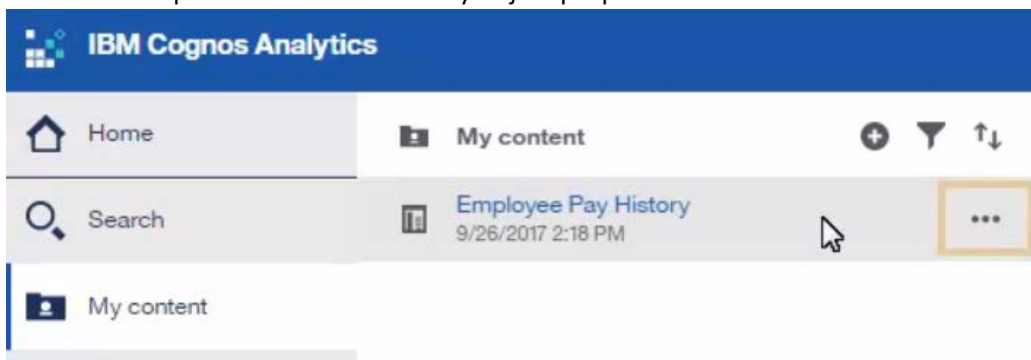


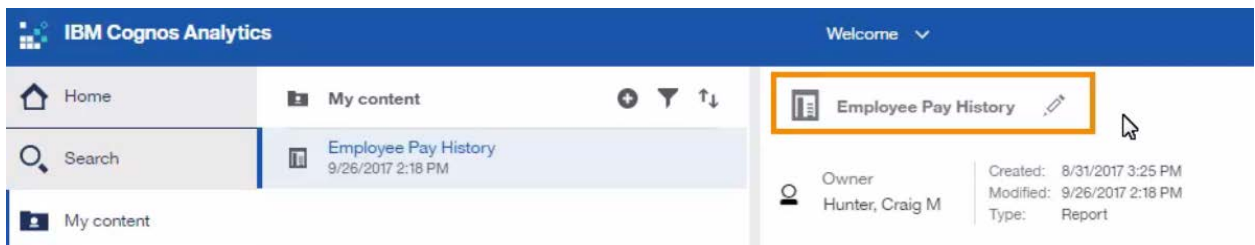
1. Select the report to modify, select the More icon to view the on-demand menu



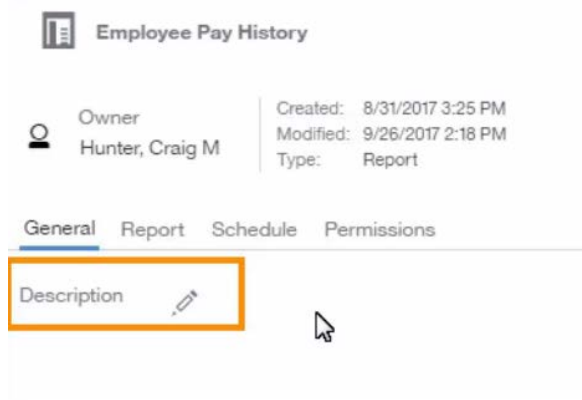
2. Select Properties to view or modify object properties



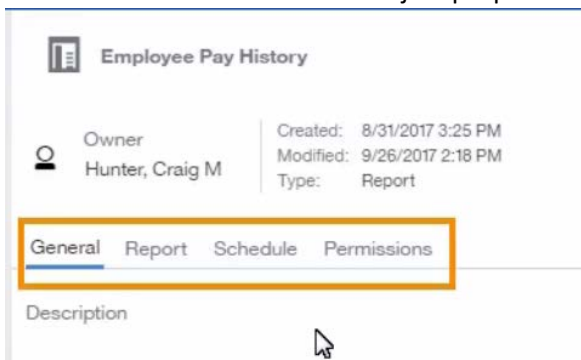
3. You can modify the report name



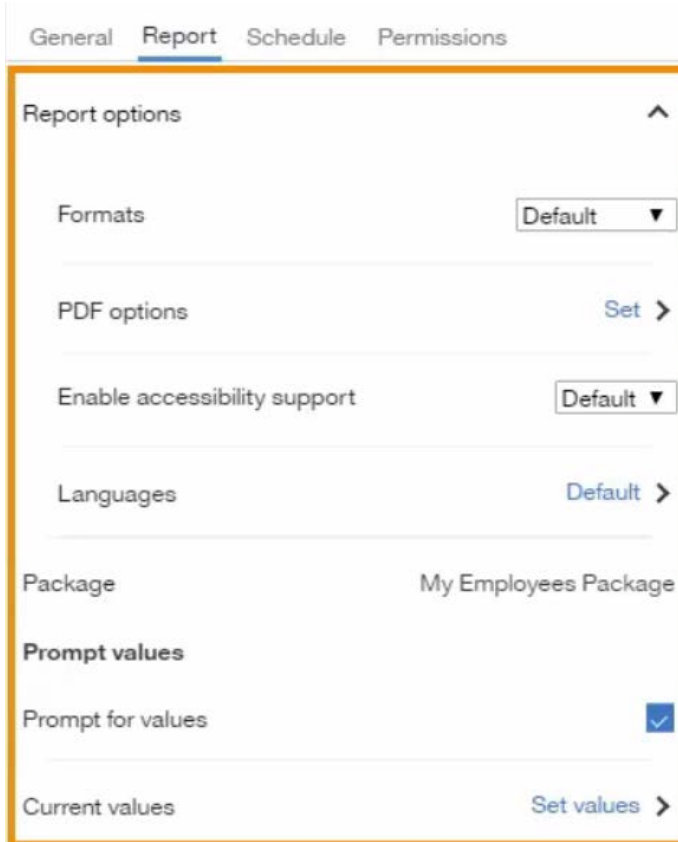
4. You can also add or modify the description



5. Select a tab to view additional object properties



6. Expand the Report options section. You can select a desired output format, set prompt values and more.



7. Make a selection anywhere on the page to close Report Properties